



## Human Resources

DATE POSTED: April 15, 2005

REQ. # 05-092

**NOTICE OF JOB OPENING  
ST. LUCIE COUNTY BOARD OF COUNTY COMMISSIONERS  
EQUAL OPPORTUNITY EMPLOYER**

**2300 Virginia Avenue Fort Pierce, Fl. 34982 – 5652**

**Telephone (772) 462-1546 Jobline (772) 462-1967**

**<http://co.st-lucie.fl.us>**

This position must be posted for at least five (5) working days from 04-15-2005 TO 04-21-2005, but will remain open until filled.

DEPARTMENT/DIVISION
<b>CENTRAL SERVICES</b>

POSITION AVAILABLE
<b>LEAD CUSTODIAN</b>

# OF OPENINGS
<b>1</b>

STARTING SALARY
<b>\$8.09 / hour</b>

COMMENTS
<b>Driving Position</b>

VETERANS PREFERENCE
It is the policy of St. Lucie County to give preference to eligible veterans and spouses of veterans in appointment and retention in county employment positions in accordance with Chapter 295, Florida Statutes, and Chapter 22VP-1, Florida Administrative Code. Copies of Chapter 295 and Chapter 22VP-1 are available for review in the Human Resources Department.

**JOB CODE 682**  
**PAY GRADE 5**  
**SALARY: \$8.09 - \$11.95**  
**LEAD CUSTODIAN**

**MAJOR FUNCTION:** Responsible supervisory work in directing custodial services in designated areas.

**KNOWLEDGE, ABILITIES, AND SKILLS NEEDED IN ORDER TO PERFORM THE ESSENTIAL JOB FUNCTIONS:**

**Knowledge:** Knowledge of cleaning methods, materials and equipment. Knowledge of the custodial procedures essential to the upkeep of buildings. Knowledge of all aspects in floor finishing. Knowledge of the occupational hazards and safety precautions of the trade.

**Abilities and Skills:** Ability to plan work assignments, and to supervise and direct the work of custodial personnel. Ability to train new employees in proper cleaning methods. Ability to use and train new employees on Industrial equipment, carpet extraction, stripping machines and buffing equipment. Skill in the application of methods and techniques used in custodial work. Ability to keep simple records and make reports.

**ESSENTIAL JOB FUNCTION:** Assigns and supervises the work of the custodial crews and assists in the cleaning of County facilities. Inspects offices, meeting rooms, hallways and restrooms for cleanliness. Instructs employees in the proper use of custodial supplies and equipment. Requisitions and distributes custodial supplies and prepares proper reports on employee work hours and materials used. Personally secures and supervises the more difficult custodial operations. Performs related work as requested or assigned.

**ESSENTIAL PHYSICAL SKILLS:** Sufficient physical strength and agility and freedom from disabling defects to do heavy manual labor (up to 30 pounds). Use of both hands and fingers with dexterity. Good vision and hearing.

**ENVIRONMENTAL CONDITION REQUIREMENTS:** Constant work around cleaning chemicals. Working in a dusty environment. Constant work inside buildings.

**WORK HAZARDS:** Working on wet and slippery floors with stripping machines. Constant work inside buildings.

**SAFETY EQUIPMENT USED OR NEEDED:** Rubber gloves, eye protection, face mask, rubber sole tennis shoes with good grip traction.

**EDUCATION:** Graduation from high school or possession of an acceptable equivalency diploma.

**EXPERIENCE:** Two years experience of custodial work.

**LICENSE CERTIFICATION OR REGISTRATION:** Must have a valid Florida driver's license and maintain a good driving record.

Union ✓	Non-Union	Exempt	Non-Exempt ✓
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